Step 1: Login to OLLI-UA’s Registration Site

Go to the address bar in your web browser and enter: olli.arizona.edu
Once the page has loaded, navigate to the top-right corner of your screen and click “Log In.” This will take you to the OLLI-UA registration site.
Once you have navigated to OLLI-UA’s registration site, enter your **username** and **password** and select “Sign In.”*

*Note: If you do not know your login information, you can request assistance by completing this [webform](#) or by calling 520-626-9039.
Step 2: Locate and Select Classes

After you’ve logged in, click “Browse,” and a drop-down menu will appear.
Select the “All Classes” option on the drop-down menu.
In the list that appears, select your campus.

Once you’ve selected your campus, you will be brought to a list of course offerings for the current semester.
Step 3: Request Classes

Browse through the list until you find a class that you’d like to take.

Once you’ve found a class you’d like to take, select “Request Class” at the bottom of the class entry.
You can also click on the title of the class entry for more details. To request a class using this method, select “Request Class” in the body of the page.
Once you have requested your first class, the following menu will appear.

To continue to add classes, select “Continue Registering” and repeat the process above.

Note: No checkout is required to complete your request for classes. Instead, you will need to prioritize your requests if you have requested more than one class.
Step 3: Prioritize Your Classes

Once you have requested two or more classes, you will see the option to “Prioritize” on the menu that appears.

Once you are finished selecting classes, click “Prioritize.”

If you would like to request additional classes, select “Continue Registering.”
Once you select “Prioritize,” you will be taken to a screen that looks like this:

To prioritize your classes, rank them in order of preference with 1 being your highest priority.

Notes:

1. No two classes may be ranked the same priority number.
Once you have prioritized your classes, click on the button that says “Confirm Priorities.”
Once you have confirmed your priorities, the following confirmation message will appear:

Congratulations! You have successfully submitted your request for classes!
Step 4: Update Your Priorities (Optional)

Select “Menu” on the left side of the screen and a drop-down menu will appear.

Welcome to the University of Arizona
Continuing and Professional Education Registration Site!
This site allows you to register for courses and maintain a student profile.

Your student profile allows you to:
- Register online, anytime at your convenience.
- Get email reminders for class starting dates.
- Create and update your own student profile, which you can access anytime and keep up-to-date (for example, with address or phone number changes).
- Review your student transcript at any time.
- Review and monitor your financial transactions

One of the benefits of online registration is that you will receive email reminders about class start dates, and your instructor will also be able to contact you with other pertinent updates.

Even if you are not quite ready to register, you can sign in now and create your student login, password and profile. When you do register, this will streamline the process and save you time.

For additional policies and information, please visit our Web site at ce.arizona.edu.

View our full websites at:
ce.arizona.edu and oll.arizona.edu
On the drop-down menu that appears, select “My Priority Requests.”
Note: You can also access the priority page by selecting “Current Registrations” from the drop-down menu, and by clicking on “Requested Class” on the subsequent page:
Here you can update your priorities by ranking them, with 1 being your highest priority.

Once you are satisfied with your priorities, click on the button that says “Confirm Priorities.”
Once you have confirmed your priorities, the following confirmation message will appear:

Congratulations! You have successfully updated your priorities!